

The Orchards and Margaret Marsh Parish Council

Report to the November 2016 Meeting

Risk Assessment

A comprehensive review, and complete reprint of the Risk Assessment, has been carried out, using the Local Councils Risk Template. Insurance Holding and Health and Safety check lists have been reviewed again this November and the Assets Register of all Parish Council owned assets updated. A copy of this updated Risk Assessment has been made available to the Chairman and is available for inspection by members on request.

The areas of responsibility included in the Risk Assessment are as follows:-

- Code of Conduct
- Computing
- Council Meetings
- Council Property and Documents
- Data Protection
- Financial Management
- Meetings of the Council
- Planning
- Web Sites

Scores were allocated to a total of 42 identified risks contained within the categories as listed above. The average score for all of the risks is 1.8

No uncontrolled risks have been identified as a result of this years review.

Assets Register

An Assets Register of all Parish Council owned assets, which includes estimated valuations for insurance purposes, is attached. Following approval of the asset register and valuations a copy will be provided to the Parish Council's Insurers, to ensure that all appropriate insurance cover is in place for FY 2017-2018.

Philip Knott
Clerk to the Parish Council