

The Orchards' and Margaret Marsh Parish Council (Group)

NOTICE OF A PARISH COUNCIL MEETING

**The following Councillors are summoned to attend the next Meeting of the Parish Council Tuesday 20th February 2024 at 7.30pm at Manston Village Hall:
Cllr T Craven (Chairman), Cllr J Martin, Cllr N McCombe, Cllr G Stokes, Cllr V Stokes.**

All members of the Council are requested to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder and are reminded that the council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime and Disorder, Health and Safety and Human Rights.

There will be a ten-minute public consultation period at the beginning of the meeting if members of the public are present and wish to speak to an agenda item. Please inform the Parish Council if you are recording the meeting.

AGENDA

- 1. To Receive Apologies for Absence:**
- 2. Declaration of Interests:**
- 3. To agree the minutes of the previous meeting held on Tuesday 7th November 2023:**
- 4. Matters arising from the 171st Meeting Minutes:**
 - Flooding (see item 6) – Cllr T Craven (Chairman)
 - Councillor Email Accounts – all Councillors
 - Payroll Provider (see item 12) - Clerk
 - Emergency Planning and response to the residents' survey – Cllr J Martin
- 5. To Receive County Councillor's Report:** To receive Jan/Feb report from Cllr J Somper.
- 6. Highways:** To receive report Dorset Council Highways Officer:
 - Flooding: Cllr T Craven (Chairman)
 - East Orchard: Cllr T Craven (Chairman), Cllr J Martin
 - West Orchard: Cllr N McCombe
 - Margaret Marsh: Cllr V Stokes, Cllr G Stokes
- 7. Footpaths:**
- 8. Margaret Marsh Pond:** To receive update and review from Cllr V Stokes.
- 9. Planning Applications Received and circulated:**
 - P/LBC/2023/07474. Step House East Orchard. Proposal to carry out internal and external alterations. Closed 25th January 2024.
 - P/HOU/2023/07017. New House, Church Lane Margaret Marsh. Proposal to Erect single storey extension. Closed 26th December 2023. Comments uploaded to portal.
 - P/PAAC/2024/00095. Field View Farm, Fishey Lane, East Orchard. Change of use and conversion of agricultural building to 1 dwelling house. Closed 31st January 2024.
 - P/PAAC/2024/00096. The Zinc Barn, Manston. Change of use and conversion of agricultural building to 1 dwelling house (Use Class C3). Closed 7th February 2024.
 - P/PABA/2024/00232. Land at Church Lane, East Orchard. Erect agricultural

building for the storage of hay, straw, fodder and machinery. No closing date.

- P/OUT/2023/06248. Mansfield Farm West Orchard. Erection of agricultural workers' dwelling (outline application to determine access and layout only). Closed 15th February 2024.

10. To Receive Parish Updates:

- East Orchard: Cllr T Craven, Cllr J Martin, Cllr G Stokes.
- Margaret Marsh: Cllr V Stokes.
- West Orchard: Cllr N McCombe.

11. Finance:

a. To receive the Bank Reconciliation November 2023 to January 2024

b. To approve the following payments:

- (i) Manston Hall Hire £18
- (ii) DAPTC New Councillor Induction £54
- (iii) Clerk's Salary £550.56
- (iv) Clerk's Expenses £57.06
- (v) Parish Warden expenses: East Orchard Mr I Faulkner (£75)
Margaret Marsh Cllr V Stokes (£75)
West Orchard Cllr N McCombe (£75)

c. To consider Section 153 Grant Awards (Total £250)

d. To confirm arrangements for the Internal Audit

- 12. Clerk's Business:** Payroll Provider Appointed
Precept 2024/25

- 13. Correspondence Received:**
Carbon Literacy Courses: Cllr B Bawden

- 14. To Receive the Chairman's update and Matters Pertinent -** Inclusion of items at the discretion of the Chairman. Members to notify Chairman prior to the start of the meeting of any matter they may wish to raise.

- 15. Date of Next Meeting: May tbc**

Parish Council information available on:

<http://www.theorchardsandmargaretmarsh-pc.org.uk/>

Please report issues regarding highways and footpaths to Dorset Council:

Dorset Council Website: <https://www.dorsetcouncil.gov.uk/>

Rosanne Jacques:

Clerk to the Parish Council email: clerk@theorchardsandmargaretmarsh-pc.org.uk