

The Orchards and Margaret Marsh Parish Council

THE MINUTES OF THE ANNUAL GENERAL MEETING OF THE COUNCIL HELD ON THE 18th MAY 2021 at 7.18pm.

Present: Cllr T Craven (Chairman), Cllr T Cox, Cllr Mrs V Stokes.

In attendance: R. Jacques (Clerk), County Cllr J Somper and two members of the public.

Apologies: Cllr M Bone, Cllr B Dawe-Lane, Mr E. Dimarino (Dorset Highways).

Declaration of Interests: Cllr T Craven declared an interest in item 1 as he had been nominated to stand as Chair.

- 1. Election of Chairman:** Proposed by Cllr Mrs V Stokes and seconded by Cllr T Cox **“that Cllr Craven should be elected as the Chairman for the Council 2021-2022”**. The vote was unanimous.
- 2. Election of Vice-Chairman:** Proposed by Cllr T Craven and seconded by Cllr Mrs V Stokes **“that Cllr Bone should be elected as Vice-Chairman for the Council Year 2021-2022”**. The vote was unanimous. The Chairman signed an Acceptance of Office form and the Vice-Chairman will sign the form at the earliest opportunity.
- 3. Approval of Minutes for the 7th May 2019 AGM:** Proposed by Cllr Mrs V Stokes and seconded by Cllr T Craven **“that the minutes of the AGM held on the 7th May 2019 should be approved as a correct record of that meeting**. The vote was unanimous and the Chairman duly signed the minutes.
- 4. Matters Arising:** There were no matters arising from the minutes.
- 5. Annual Accounts:** The Clerk, as the Responsible Financial Officer for the Parish Council, presented the annual accounts and budget performance data for the past year to the meeting. The Clerk informed members that the expenditure was overall in line with the budgeted figure. However, there had been a reduction in some costs which the Council had decided to use to repair the noticeboards (£250), maintain the signposts (£124) and to purchase a replacement bench for West Orchard (£199). The savings largely came from the move to online courses and meetings for the Councillors and Clerk and resulted in a saving of £130, the cancellation of the DAPTC conferences and the move to virtual Parish Council meetings saved over £230 and the resignation of a Parish Warden resulted in a saving of £75. Expenditure for the year was **£2,558.68** and income from the precept and VAT reclaimed **£2527.06**, resulting in a deficit of **£31.62** which was absorbed from reserves.

Cllr T Craven proposed **“that the accounts for the FY 2020-2021 should be accepted as a true record of the Parish Council’s financial transactions during the year”**. Cllr T Cox seconded and the vote was unanimous.

The Chairman and the Clerk signed two copies of the accounts

As there was no other business the meeting was closed by the Chairman at 7.26pm

Signed _____

Date _____

Chairman