

The Orchards' and Margaret Marsh Parish Council (Group)

THE MINUTES OF THE ANNUAL MEETING OF THE PARISH COUNCIL HELD ON THE 13th MAY 2024 at 7.30 pm.

Present: Cllr I Boid, Cllr C Christensen, Cllr G Stokes.

In attendance: Two members of the public.

Apologies: County Cllr J Somper.

The newly elected Councillors had all signed a Declaration of Acceptance of Office prior to the meeting.

As the Parish Council has a vacancy for a Parish Clerk, Cllr C Christensen made notes of the meeting.

1. **To Receive Apologies for Absence:** County Cllr J Somper had sent her apologies by email. She was unable to attend because of the heavy rainfall.
2. **Declaration of Interests:** There were none.
3. **Approval of the minutes of the Annual meeting held on 16th May 2023:** Proposed by Cllr G Stokes and seconded by Cllr I Boid **“that the minutes of the Annual Meeting held on the 16th May 2023 should be approved as a correct record of that meeting.** The vote was unanimous and Cllr Stokes signed the minutes.

Matters Arising: There were no matters arising from the minutes.

4. **Election of Chairman:** In the absence of a proposer, **Cllr G Stokes volunteered for the role of Chairman of the Council 2023-2024, this was seconded by Cllr I Boid.** The vote was unanimous. The Chairman signed a Declaration of Acceptance of Office.
5. **Election of Vice-Chairman:** In the absence of a proposer, **Cllr C Christensen volunteered for the role of Vice-Chairman of the Council 2023-2024, this was seconded by Cllr I Boid.** The vote was unanimous. The Vice-Chairman signed a Declaration of Acceptance of Office.
6. **Annual Accounts:** The annual accounts had been circulated prior to the meeting. Cllr Stokes proposed **“that the accounts for the FY 2023-2024 should be accepted as a true record of the Parish Council’s financial transactions during the year”.** Cllr C Christensen seconded and the vote was unanimous.

The Chairman signed a copy of the accounts.

As there was no other business the meeting was closed by the Chairman at 7.40pm

Signed _____

Date _____

Chairman